



## CIRED WORKSHOP 2010 – GUIDELINES FOR THE POSTER SESSIONS

Why make and present a poster at CIRED 2010 workshop?

**Displaying an overview of your paper in the Poster Session gives you an opportunity to talk directly with individual delegates and go into much deeper discussion than is possible in a large auditorium. You also meet a group of interested delegates during your slot in the Poster Tour.**

### 1. Poster content

- The poster should not contain too many text elements: don't overload your poster with text. Avoid for instance to simply present large copies - i.e. A1 or A2 format - of your original paper...
- Pictures, photographs, figures, graphics, workflow diagrams etc. are usually easier and more visually appealing, rather than long text blocks. Use colors!
- Indicate at least the key words or the strongest messages, regarding
  - The context and the objectives of your work
  - The approach or followed methodology
  - The major results and conclusions
  - Future perspective
- Strictly commercial matters should absolutely be excluded but don't hesitate to clearly mention calls for future collaboration or needed partnership, if relevant.
- It is strongly recommended to use the workshop poster template to prepare your poster. It is formatted for easy printing in A0 format and is downloadable from the workshop website.
- It is advised to write the number of your paper on your poster. This will be very helpful for other people to find more details about your work by looking at your paper in the workshop proceedings.

### 2. Oral presentation

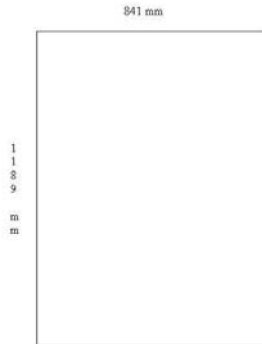
- Poster Tours for your poster's formal presentation and discussion are being organized.
- All the posters will be exhibited during the entire workshop. Poster area will be open to the participants during the entire workshop; it will also be open during the welcome reception on 7 June.
- Guided tours will take place, each covering a selection of the Session's posters. The tour will be lead around the posters and each author(s) will be invited to present their work in turn. You will be informed in which tour your poster is timetabled. June 7 will be dedicated to theme 1 (Major drivers for Asset Management Policies), June 8 to theme 2 (Impact of future technologies and energy policy on Asset Management).
- So, be prepared for a 3 minutes presentation of your poster to a group of delegates. Please ensure that your presentation does not run over the time allocated.
- The way your poster is arranged is of prime importance to facilitate this short oral presentation, during which you will only be able to stress the key elements. So you need to be clear what these are and be aware how to explain them in a short time. Laptop presentations will not be accepted.

### 3. Display area

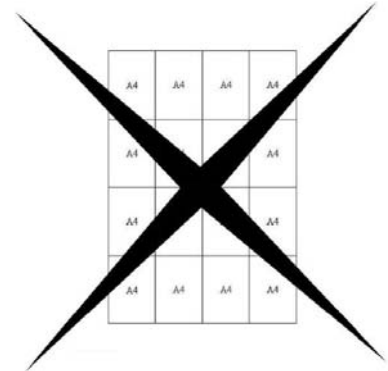
- A display board of 900 mm x 1280 mm ONLY (portrait format) will be provided. It is advised to limit the usable surface to 841 mm x 1189 mm (A0 format). You may use this area at best for presenting your paper and the related work according to the above recommendations. It is strongly recommended to use standard A0 format (841 mm X 1189 mm) as printing format. Using several A4 sheets on poster board will not be allowed.



Poster board



Recommended printing format (A0)

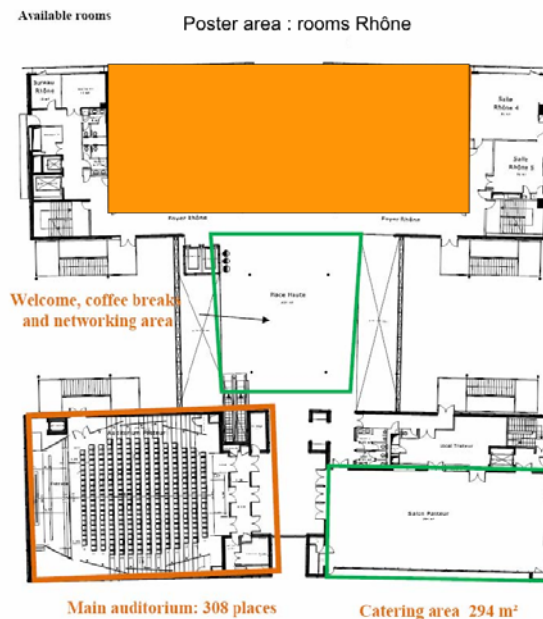


To be avoided printing format (several A4)

- The Conference organizer will equip it with the identification reference number of your paper (the reference you got when submitting your abstract on line and as it appears in the programme).
- Velcro™ or double-sided tape should be used to hang your poster up. Under no circumstances may authors perforate the panel. Presenters are to manage everything by themselves.

### 4. Poster area

- All the poster presentations will be on display in rooms Rhône near the welcome desk.



### 5. Set-Up and Removal

- Poster area will be open to authors from June 7, 9hrs.
- Posters should be removed before June 8, 17 hrs. If removal is not done in time, the posted material will be lost.